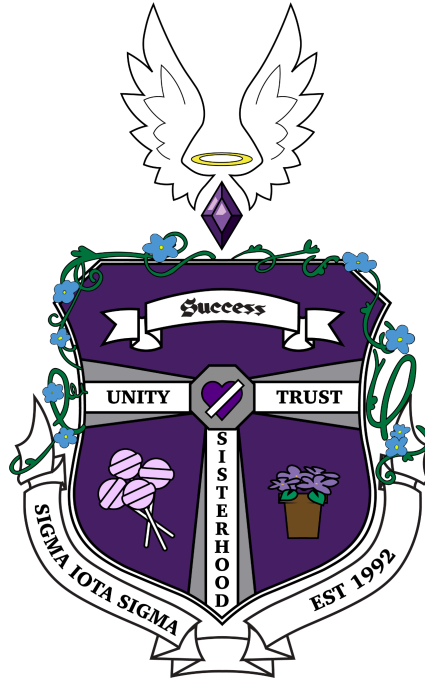




CONSTITUTION
OF THE
NATIONAL BOARD
OF
SIGMA IOTA SIGMA, MULTICULTURAL SORORITY INC.

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Article I - Name and Purpose

Section 1 This organization shall be called the National Board of Sigma Iota Sigma Multicultural Sorority, Inc, henceforth referred to as the National Board.

Section 2 The purpose of the National Board is to provide support to existing chapters/charters, to help establish new chapters/charters, and to provide standardized rules and regulations for Sigma Iota Sigma Multicultural Sorority, Inc. as a whole.

Article II - Organization & Meetings of the National Board

Section 1 The National Board shall consist of a maximum of 20 members, those members being one (1) President, one (1) Vice President of Finance, one (1) Vice President of Internal Relations, one (1) Vice President of Public Relations, one (1) Vice President of Membership, one (1) Vice President of Expansion, one (1) Vice President of Development, one (1) Secretary, and between five (5) and twelve (12) Trustees, with all members first being elected to the National Board through sorority-wide elections, and then Board members electing the Executive Cabinet from among themselves. The remaining Board members must be designated as Trustees.

Section 2 The legislative powers of the National Board shall be invested in the good of the sorority as a whole.

Section 3 The National Board shall hold monthly meetings that commence via a virtual and otherwise accessible platform on or around 8pm on the fourth Thursday of every month.

1. Meetings of the National Board shall be open and advertised to the sorority as a whole. No secret meetings shall be permitted under any circumstances.
 - a. The Executive Cabinet is permitted to meet, as detailed in Article IV Section 4.
2. If a member of the National Board misses three meetings in a row, they will be immediately dismissed from their position and a new election must be held to replace them.
3. In order for quorum to be reached, half plus one of the total current membership of the National Board must be present.
 - a. The chair of the meeting shall be included in calculating the number of members present in order to determine quorum.

- b. If quorum is not reached, the meeting may be held, but under no circumstances shall transaction of official business be permitted until quorum is reached
- 4. Proxy voting shall not be permitted, except in the case of electing the Board of Trustees.
- 5. No member of the National Board shall ever be compelled by any other member of the National Board to explain the reasoning behind their vote on any item, though any member may volunteer such information if they desire.
- 6. The calculating of votes shall be based on the total of those members present and voting. Any vote to “abstain” shall be considered a non-vote and will not be calculated into the total number of votes to determine an issue. Non-votes shall only be counted towards attendance to ensure that all members present either voted for, against, or abstained.
- 7. If the monthly meeting falls on a national or religious holiday, the President may schedule the meeting for an alternate day of the week, but shall not schedule the make-up meeting more than a week away from the original date.
- 8. A reasonable amount of time shall be allocated during every meeting for each individual member to deliver a report on any matters they have dealt with or feel a need to share with the National Board during each meeting and have been put on the meeting’s agenda to do so. Any member of the sorority as a whole may attend a meeting of the National Board, but only an official member of the National Board may introduce a motion. Non-official members may speak only during public comments unless on the agenda. If on the agenda for public comments, the speaker will be given ten minutes to speak. If not on the agenda, the speaker will be given three minutes to speak. This time is the maximum given per meeting. Speakers on the agenda who are not under public comments will be given ten minutes to speak.

Section 4 There shall be at least one active member of each active chapter and/or charter, elected by their home chapter/charter to act as Liaison, and who must attend every National Board meeting or send a representative from their home chapter/charter in their place.

Section 5 Meetings shall be based in Robert’s Rules of Order.

Article III - The Board of Trustees

Section 1 The Board of Trustees shall consist of no less than five (5) Trustees and no more than twelve (12) Trustees.

1. plus the number of vacant Executive Cabinet positions.

Section 2 The Board of Trustees shall not, under any circumstance, meet on official business without the presence of the Executive Cabinet, and shall not have any meetings closed to the sorority as a whole.

Section 3 The Board of Trustees shall serve on any committees proposed by any member of the Executive Cabinet.

1. Trustees shall be given an opportunity to volunteer for committees.
 - a. In the event that not enough Trustees volunteer, Trustees may be compelled to serve as detailed in Article IV, Section 3.
2. Trustees shall have the right to postpone committee formation if the task at hand is not clear enough or will take more than a year to complete, by a vote of two-thirds of the Board of Trustees.
3. Trustees can serve on a maximum of two (2) committees at a time.

Section 4 The Board of Trustees shall elect from their own ranks members to serve on the Executive Cabinet, further detailed in Article VIII.

Section 5 Any singular Trustee can begin an open discussion before any motion is voted on, and may raise their hand to ask a question or make a singular comment at any time not during an active vote.

Article IV - The Executive Cabinet

Section 1 The executive powers of the National Board shall be invested in the Executive Cabinet, which shall consist of the President, Vice President of Finance, Vice President of Internal Relations, Vice President of Public Relations, Vice President of Membership, Vice President of Development, Vice President of Expansion, and Secretary.

Section 2 The Executive Cabinet shall be responsible for implementing and carrying out all decisions and regulations of the National Board.

Section 3 The Executive Cabinet may create temporary committees to assist with a task, consisting of Trustees.

1. The task must be clearly defined prior to creating a committee.
 - a. If the task changes while the committee is active, the change must be announced at a National Board meeting and current committee members must be given the opportunity to leave the committee.
 - b. If committee members leave before the task is completed, the Executive Cabinet member in charge of the committee may allow more members into the committee.
2. All Trustees must first be given an opportunity to volunteer, and all volunteers must be accepted into the committee unless there is a predetermined max number of committee members.
3. If not enough Trustees volunteer, the Executive Cabinet may compel Trustees to serve on a committee by majority vote of the Executive Cabinet.
4. Each Executive Cabinet member shall only be in charge of two committees at a time, and cannot serve on a committee if they are also in charge of an active committee.
5. Each Executive Cabinet member may serve on a maximum of two (2) committees at a time.

Section 4 The Executive Cabinet shall be permitted to meet privately, but no decisions shall be made or voted on, the meeting shall be kept on record and attendance shall be taken to ensure transparency.

Section 5 Should the any Executive Board member be unable to fulfill their duties, the line of succession shall be as follows until the member returns or the position is filled through reelection:

1. Vice President of Internal Relations
2. Vice President of Membership
3. Vice President of Finance
4. Vice President of Development
5. Vice President of Expansion
6. Vice President of Public Relations
7. Secretary

Article V - The Chapter/Charter Liaisons

Section 1 Each active Chapter and Charter must elect at least one (1) Liaison to attend every National Board meeting, or must send a designee in their place

Section 2 Each Liaison must report on the activities, struggles, and achievements of their home chapter/charter at each National Board meeting.

Section 3 Each Liaison can request a Support Committee to be formed in order to support their home chapter/charter.

1. There must be a clear problem laid out by the Liaison in their request, and must have a general time commitment for the committee.
2. Liaisons cannot deny or prevent a committee being formed.
3. Liaisons shall work with any committee assigned to their chapter/charter to the best of their ability, and shall not willfully or ignorantly obstruct the committee's efforts or knowledge regarding the problem in which the committee was created.

Article VI - Duties, Responsibilities, and Eligibility of the National Board

Section 1 The National Board shall, by simple majority vote, have the authority to enact bylaws as deemed necessary to regulate the National Board.

1. Bylaws shall be defined as a series of written rules and/or regulations relating to the day-to-day operation of the National Board.
2. The bylaws shall not contradict with this Constitution, and, if the bylaws do contradict this Constitution, they shall be considered invalid.
3. Any adopted bylaws shall automatically expire at the close of the calendar year in which they are adopted.
4. The National Board may, by a two-thirds majority vote, amend any adopted bylaws throughout the course of the year.
 - a. Amendments can include extending a bylaw to continue through the following year.

Section 2 The National Board shall have the power to authorize, supervise, and coordinate all sorority chapters, charters, interest groups, and alumna associations under its auspices.

Section 3 The National Board shall be the highest form of government in Sigma Iota Sigma Multicultural Sorority, Inc. with the power to enact regulations in every governing body below it.

Section 4 The National Board shall have the right to grant or revoke charters, grant or revoke full chapter status, assign or remove chapter advisors, and place chapters/charters on temporary suspension by simple majority vote.

Section 5 The National Board shall have the right to block any interest from completing the new member education process, to remove any chapter Executive Cabinet member from their position, and/or assign a Support Committee to guide a chapter by a simple majority vote.

Section 6 The National Board shall have the power to overturn the decision of any committee within the National Board by a two-thirds majority vote, except where contradicted by committee rules stated in this Constitution.

Section 7 The National Board shall have the power to pass resolutions on any issues that are considered to relate to the stated Purpose of the National Board in Article I of this Constitution.

Section 8 The National Board, and any members acting on its behalf, shall not pass any resolutions, hear any debate, or take any actions whatsoever, on issues that do not directly relate to the stated Purpose of the National Board in Article I of this Constitution.

Section 9 The National Board shall only consist of alumna members of any chapter or charter of Sigma Iota Sigma Multicultural Sorority, Inc. regardless of chapter/charter status.

Section 10 The members of the National Board shall not hold any other position within the sorority as a whole for the duration of their time on the Board.

Section 11 The duties and responsibilities of the President are as follows.

1. The President shall uphold and enforce the Constitution of the National Board.
2. The President shall establish an agenda for and chair all meetings of the National Board and Executive Cabinet.
 - a. It is the responsibility of the President to ensure that the method of receiving speaker requests/petitions to be added to the agenda is communicated with the sorority as a whole.
3. The President shall sign financial transactions larger than \$100 alongside the Vice President of Finance.
4. The President shall serve as the official representative of the National Board, and speak on behalf of all of the National Board at events, ceremonies, interviews etcetera, or appoint a designee to do so.
5. The President shall create and head an Elections Committee for elections of both the Board of Trustees and the Executive Cabinet. The President will be excluded from voting during elections unless in the event of a tie.

6. The President shall maintain a short-term, medium-term, and long-term list of goals to be made available for all members of the sorority as a whole.
7. The President shall assign Alumna Advisors to each and every active chapter/charter.
 - a. Alumna Advisors can be chosen from any Alumna, including but not limited to current National Board members.
 - b. It is up to the discretion of the President how the Alumna Advisors are chosen, whether that be through election, unilateral assignment, or any other means.
8. The President shall have final say in all actions taken by the National Board unless a vote has been called in order to reach a decision, in which case the President will not vote unless there is a tie, which the President shall act as tie-breaker.
9. The President shall have the power to create and head a committee, should there be a need for such, as well as dissolve any committee in which they are the head of.

Section 12 The duties of the Vice President of Internal Relations are as follows.

1. The Vice President of Internal Relations shall create and head an Oversight Committee to act as the National Board's judiciary system.
 - a. In the event that the Vice President of Internal Relations is the one being brought to the Oversight Committee, the President shall preside over the Oversight Committee.
2. The Vice President of Internal Relations shall act as President in their absence, until the President returns or is replaced.
3. The Vice President of Internal Relations shall coordinate all official communications from the National Board to individual chapters/charters or the sorority as a whole, including but not limited to National Board meeting dates, newsletters, and election results.
4. The Vice President of Internal Relations shall coordinate internal communication amongst the National Board members including but not limited to emails and/or other social media formats. They shall be responsible for ensuring transparency within the Board.
5. The Vice President of Internal Relations shall have the power to call for a meeting to be held amongst the National Board but must provide a written statement for why an emergency meeting was called.
6. The Vice President of Internal Relations shall be responsible for networking events between alumni, chapter, charters, and all other Sigma Iota Sigma affiliated organizations and persons.

7. The Vice President of Internal Relations shall keep record of all past and present members of the Board of Trustees and Executive Cabinet.
8. The Vice President of Internal Relations shall keep record that all National Board positions are fulfilling attendance, communications, and event/project schedules that have been set.
9. The Vice President of Internal Relations shall have the power to create and head a committee, should there be a need for such, as well as dissolve any committee in which they are the head of.

Section 13 The duties of the Vice President of Membership are as follows.

1. The Vice President of Membership shall create and head an Elections Committee in the absence or inability of the President. Should this occur the Vice President of Membership shall be excluded from voting unless in the event of a tie.
2. The Vice President of Membership shall keep record of all members in all chapters/charters, including full names and name changes, pledge names, scroll and line numbers, line names and nicknames, phone numbers and addresses (with consent of said members), email addresses, and big/little pairings and lineages.
 - a. The Vice President of Membership shall work in tandem with individual chapters/charters to ensure the accuracy of all records.
 - b. Delettered member records are to be kept alongside other records, with a distinction of their deletterment, whether or not it was voluntary, and why.
3. The Vice President of Membership shall create and head a Reinstatement Committee in the event that a delettered member petitions for reinstatement.
4. The Vice President of Membership shall verify eligibility of potential new members in all chapter/charters where there is no other third-party oversight such as a College Greek Life Council.
5. The Vice President of Membership shall keep accurate and current instructions on how to order official Sigma Iota Sigma merch, including but not limited to line jackets, crossing t-shirts, crossing bags, and pins.
 - a. The Vice President of Membership shall keep all personally identifying official sorority paraphernalia such as line jackets, paddles, or crafts in the event of deletterment, and shall keep said paraphernalia safe in the event of reinstatement.
6. The Vice President of Membership shall work together with the Vice President of Finance to ensure all National Board, Alumna Association, and chapter dues have been collected.

7. The Vice President of Membership shall in tandem with the Vice President of Expansion host reactivation informationals on an as needed basis for any person wishing to reactivate an inactive chapter or charter.
8. The Vice President of Membership shall have the power to create and head a committee, should there be a need for such, as well as dissolve any committee in which they are the head of.

Section 14 The duties of the Vice President of Finance are as follows.

1. The Vice President of Finance shall create a Budget & Finance Committee in order to set dues for the National Board, Alumna Association, and chapters/charters.
2. The Vice President of Finance shall create a Budget & Finance Committee to create short-term, medium-term, and long-term financial plans, as well as an annual budget.
3. The Vice President of Finance shall create a Budget & Finance Committee to hear chapter/charter requests for money, and to present said requests to the National Board for approval.
4. The Vice President of Finance shall work together with the Vice President of Membership to ensure all dues have been collected.
5. The Vice President of Finance shall maintain the organization bank account and insurance policy, as well as keep track of all properties and significant financial assets that have been acquired in the name of the National organization
6. The Vice President of Finance shall ensure that the organization maintains its non-profit tax status, as well as handling all other issues relating to taxes, including but not limited to helping individual chapters/charters with any tax issues which may arise.
7. The Vice President of Finance shall be responsible for signing off on all financial transactions on behalf of the National Board.
8. The Vice President of Finance shall have the power to create and head a committee, should there be a need for such, as well as dissolve any committee in which they are the head of.

Section 15 The duties of Vice President of Development are as follows.

1. The Vice President of Development shall work together with each chapter/charter to determine the goals for the upcoming recruitment periods and keep record of recruitment schedules and goals.
2. The Vice President of Development shall oversee the frequency of informationals hosted by local chapters/charters in regards to membership eligibility.

3. The Vice President of Development shall create and appoint a head of the Support Committee in the event that a chapter/charter has reached or will reach less than 5 active sisters, or by request of at least ½ of the active members of a chapter/charter.
4. The Vice President of Development shall in tandem with the Vice President of Membership keep careful record of all bids that have been delivered and record acceptances, deferred, and/or rejected. They shall also keep record of all parties that have applied and/or interviewed for the organization, even those that have not been accepted, and have record for the reasons behind a bid being given or not given. All chapters/charters shall be expected to submit these reports before the end of the recruitment period.
5. The Vice President of Development shall have the authority to set a maximum amount of bids to be given out by any given chapter.
6. The Vice President of Development shall head and create a Development Committee each year in the spring to ensure all chapters/charters have accomplished at least the minimum required tasks.
7. The Vice President of Development shall have the power to create and head a committee, should there be a need for such, as well as dissolve any committee in which they are the head of.

Section 16 The duties of the Vice President of Expansion are as follows.

1. The Vice President of Expansion shall work together with the Vice president of Finance to ensure that all chapters/charters are insured.
2. The Vice President of Expansion shall keep an accurate and current list of potential expansion locations.
 - a. Any colleges that current members have or are planning to transfer to should be prioritized.
3. The Vice President of Expansion shall handle all correspondence with interest groups.
4. The Vice President of Expansion shall handle all correspondents to necessary parties when transitioning an interest group to a Charter.
5. The Vice President of Expansion shall create and appoint a head for a Founding Committee to pledge the founding members of any interest group transitioning into a Charter.
6. The Vice President of Expansion shall host founding informationals on an as needed basis to any person wishing to form an interest group, or any interest groups wishing to become a Charter in tandem with the Vice President of Membership to ensure eligibility.

7. The Vice President of Expansion shall assist in the first elections of a new charter to ensure smooth transition between the founding class and proceeding classes.
8. The Vice President of Expansion shall be the lead in campus and/or community outreach events in tandem with the Vice President of Public Relations.
9. The Vice President of Expansion shall have the power to create and head a committee, should there be a need for such, as well as dissolve any committee in which they are the head of.

Section 17 The duties of the Vice President of Public Relations are as follows.

1. The Vice President of Public Relations shall maintain the National website to keep it current and relevant to the interest of Sigma Iota Sigma.
2. The Vice President of Public Relations shall communicate with the Web Design or Social Chairs of individual chapters/charters in order to ensure that the National website and instagram accurately reflect the activities and achievements of the individual chapters/charters.
3. The Vice President of Public Relations shall work with any relevant National Board and chapter/charter members to draft, edit, and post any public statements regarding the sorority as a whole.
4. The Vice President of Public Relations shall maintain all public facing social media outlets and keep the media current and relevant to the interest of Sigma Iota Sigma; including but not limited to Instagram and Facebook.
5. The Vice President of Public Relations shall ensure that the trademarking and licensing of Sigma Iota Sigma is accurate and current.
6. The Vice President of Public Relations shall ensure proper documentation and photos of Sigma Iota Sigma, Inc. events are taken and collected including but not limited to networking events, outreach programs, and informationals.
7. The Vice President of Public Relations shall keep careful record of philanthropic relations and decide on which outside organizations that all Sigma Iota Sigma, Inc. affiliated chapters/charters and persons will align with.
 - a. The Vice President of Public Relations cannot mandate that any chapter/charter raise money for any specific philanthropy, but they may create optional campaigns for each chapter/charter to participate in.
8. The Vice President of Public Relations shall keep record of all photos, logos, and graphics that are to be used by all Sigma Iota Sigma, Inc.

affiliated organizations including but not limited to, chapter photos, headshots of sisters, and logos.

9. The Vice President of Public Relations shall have the power to create and head a committee, should there be a need for such, as well as dissolve any committee in which they are the head of.

Section 18 The duties of the Secretary are as follows.

1. The Secretary shall be responsible for taking minutes at all National Board meetings, or, in the case of an inability to take the minutes, appointing a designee from the Board of Trustees to do so.
2. The Secretary shall maintain a complete file for the entirety of the year of all minutes, from all National Board meetings as well as resolutions, actions, adopted bylaws, and other information deemed pertinent from National Board meetings.
3. The Secretary shall ensure that all minutes from National Board meetings are easily accessible by any alumna or active member of the sorority as a whole.
4. The Secretary shall take attendance at all National Board meetings and maintain records of attendance.
5. The Secretary shall keep record of how many votes in favor, against, and abstained in any and all motions to vote, to be plainly stated in the minutes for the meeting in which the vote took place.
6. The Secretary shall be responsible for responding to or forwarding emails that arrive in sigmaiota sigma.national@gmail.com to relevant parties, and shall follow up on any emails forwarded to ensure that they were responded to.
 - a. The Secretary, when responding on behalf of a different National Board member, shall BCC said member's personal email in the recipients, and ensure to use the correct signature.
 - b. The Secretary shall ensure that the pre-saved signatures in the gmail are accurate and up-to-date for all National Board members.
7. The Secretary shall keep record of attendance and notify the Vice President of Internal Relations about any breaches of this Constitution regarding attendance.
8. The Secretary shall have the power to create and head a committee, should there be a need for such, as well as dissolve any committee in which they are the head of.

Article VII - Committees

Section 1 All committees must be headed by a member of the Executive Cabinet, or the head of the committee must report directly to a member of the Executive Cabinet.

1. Any Trustee may head a committee with a 3/4th vote of the Cabinet, but only the Cabinet member to whom the head reports to may dissolve the committee
2. Committees shall be formed by Trustees, Alumna, and/or Cabinet members, with the order of priority being volunteer Trustees, volunteer Alumna, volunteer Cabinet, compelled Trustees, compelled Cabinet.
3. Alumna cannot be compelled to serve on any committee.
4. Alumna cannot serve as the head of a committee.

Section 2 The Oversight Committee shall be the responsibility of the Vice President of Internal Relations, created at the request of any member of the sorority as a whole or at the Vice President of Internal Relations' discretion.

1. The Oversight Committee shall consist of at least 5 members including the Vice President of Internal Relations, and should always be an odd number of committee members to ensure a tie-breaker.
2. The Oversight Committee may include up to one (1) Active sister within each chapter/charter that holds a position within the Executive Cabinet of the individual chapter/charter. The sister may also include the liaison of the chapter/charter at the discretion of the National Board by majority vote.

Section 3 The Elections Committee shall be the responsibility of the President, created to oversee elections of both the Board of Trustees and the Executive Cabinet.

1. The Elections Committee shall consist of at least four (4) members including the President.
2. The Elections Committee shall request, collect, and put together all platforms and headshots of any candidate and distribute said materials to the sorority as a whole at least one week before the voting begins.
3. The Elections Committee shall utilize ranked choice voting for all elections in which there are more candidates than open spots in any given position.
4. The Elections Committee shall keep the Board of Trustee voting open for one week.
 - a. The voting must be done in a virtual form, and distributed to the sorority as a whole.
5. The Elections Committee shall calculate the results of all electoral votes and announce the elected parties at the next National Board meeting, as

well as provide the Vice President of Internal Relations the positions and headshots of the newly elected National Board members.

Section 4 The Reinstatement Committee shall be the responsibility of the Vice President of Membership, created upon receiving a petition to reinstate a delettered sister.

1. The Reinstatement Committee shall consist of at least 4 members including the Vice President of Membership.
2. The Reinstatement Committee shall reach out to relevant parties regarding the circumstances of deletterment, collect statements from members who know the delettered member personally, interview the delettered member, and decide whether or not the delettered member's case will be heard by the National Board.
3. Should the Reinstatement Committee decide to bring the case to the National Board, the delettered member can choose whether or not to attend the meeting and represent themselves. If they choose not to, the head of the Reinstatement Committee shall represent the delettered member.
4. The delettered member can only be reinstated if a vote of two thirds of the National Board vote in favor.
 - a. In the event of reinstatement, the Vice President of Membership shall return the reinstated member's confiscated paraphernalia, or facilitate the obtainment of replacement paraphernalia, excluding handmade items such as paddles or crafts.

Section 5 The Support Committee shall be the responsibility of the Vice President of Development, and shall be headed by the chapter/charter's assigned Alumna Advisor for whom the Support Committee is being created for.

1. The Support Committee shall be created with no vote necessary if a chapter or charter's active membership drops to 5 or less members.
2. The Support Committee shall be created with no vote necessary if a chapter/charter is in poor standing for two years in a row.
3. The Support Committee shall be created with a majority vote of the National Board for any reason.
 - a. A vote must be held if $\frac{1}{2}$ of the active members of a chapter/charter request for a Support Committee to be created.

Section 6 The Budget & Finance Committee shall be the responsibility of the Vice President of Finance.

1. The Budget & Finance Committee shall draft and maintain short-term, medium-term, and long-term financial plans.

2. The Budget & Finance Committee shall create yearly budgets.
3. The Budget & Finance Committee shall assign dues to the National Board, the Alumna Association, and active chapters/charters.

Section 7 The Constitution Committee shall be the responsibility of the President.

1. The Constitution Committee shall review any requests to alter or add to the Constitution.
2. The Constitution Committee shall bring any requests to the National Board for a vote, and must pass with a two-thirds majority vote.
 - a. The requests shall be edited and revised to fit into the Constitution before being brought to the National Board for a vote.
 - b. If the vote passes, the revision must be added to the Constitution as is, and any revisions afterwards must first be brought to the Constitution Committee and voted on again by the National Board.

Section 8 The Outreach Committee shall be the responsibility of the Vice President of Public Relations.

1. The Outreach Committee shall address any public relations and/or expansion opportunities that arise, as well as handling any community outreach needs.
2. The Outreach Committee may be alternatively the responsibility of the Vice President of Expansion if the situation calls for it.

Section 9 The Founding Committee shall be the responsibility of the Vice President of Expansion.

1. The Founding Committee shall pledge the Founding Class of any new charters and help to establish its first Executive Cabinet.
2. The Founding Committee shall aid in establishing the pledging process and ensure that the process aligns with the guidelines set by the National Board.

Section 10 The Development Committee shall be the responsibility of the Vice President of Development.

1. The Development Committee shall create a standing qualifications checklist to be sent out to each chapter/chapter every summer.
 - a. The standings shall include minimum, good, and excellent rankings.
 - b. Should a chapter/chapter not make minimum standards, they shall be classified as poor.

- c. Should a chapter/charter be classified as poor for two years in a row, a Support Committee shall be formed and assigned to said chapter.
2. The Development Committee shall verify the completion of standing qualification tasks for each chapter/charter.
3. The Development Committee shall notify each chapter/charter of their current standing at the beginning of each summer.

Article VIII - Elections and Term Limits

Section 1 The Board of Trustees shall be elected every spring.

1. Each member of the Board of Trustees shall serve one term totalling two (2) consecutive years before their seat is up for reelection.
2. Any member can be reelected to the Board of Trustees any number of times.
3. Each candidate must receive 50 votes in order to be eligible for the Board of Trustees.
 - a. If there are fewer candidates than open spots, all candidates who receive 50 or more votes shall automatically be elected to the Board.
 - b. If there are fewer candidates than open spots, any candidate who receives fewer than 50 votes shall not be elected.
 - i. In the case that the total elected members fall short of the minimum required membership of the National Board, each candidate with the highest votes shall be elected until the minimum requirement is reached.
 - c. If there are more candidates than open spots, ranked choice voting shall be utilized to elect until the maximum number of seats are filled.

Section 2 The Executive Cabinet shall be elected every summer.

1. All candidates must first be elected to the Board of Trustees before they are eligible for an Executive Cabinet position.
2. The Executive Cabinet shall be elected among the current Board of Trustees, by the current Board of Trustees.
3. Each member of the Executive Cabinet may serve for two (2) years before their seat is up for election.
 - a. Only one half of the Executive Cabinet shall be elected each summer, in the following groups, with each group being elected in alternating summers:

- i. The first half consists of the President, Vice President of Public Relations, Vice President of Membership, and Secretary
 - ii. The second half consists of the Vice President of Finance, Vice President of Internal Relations, Vice President of Development, and Vice President of Expansion
- 4. Any member can be reelected to the Executive Cabinet any number of times, and any number of consecutive terms.
- 5. If a member was elected to the National Board and the Executive Cabinet during the same calendar year, they must rerun for the National Board in the spring of their second year and be elected before they can rerun for the Executive Cabinet.
 - a. If said member is not reelected to the National Board, the member shall remain on the Executive Cabinet until the Executive Cabinet elections in the summer, in which case they will be ineligible for candidacy and will be removed from the National Board.
- 6. If a member is elected to the Executive Cabinet at the start of their second year on the Board of Trustees, they do not need to rerun for the Board of Trustees until they have served a full term on the Executive Cabinet.

Section 3 Should a member step down from the National Board, their seat must be reelected immediately.

- 1. The only exception is if the remaining National Board members are eleven (11) members or more, in which case all Executive Cabinet positions must be filled and a simple majority vote must pass to keep Board of Trustees elections closed until the next election cycle.
- 2. Any member elected in the middle of a term or outside of the election cycle will be considered as a temporary stand-in, and must rerun at the next election cycle.

Article IX - Impeachment & Suspension

Section 1 Any violation of this Constitution, any adopted bylaws, and/or the Sigma Iota Sigma Code of Conduct are grounds for impeachment and/or suspension from the National Board.

Section 2 The Oversight Committee shall be responsible for the impeachment of any member(s) found by the committee to be in violation of this Constitution, any adopted bylaws and/or the Sigma Iota Sigma Code of Conduct, as well as the recommendation for suspension to the National Board for violation of this Constitution, any adopted bylaws and/or the Sigma Iota Sigma Code of Conduct.

1. Recommendation of suspension may only take place following a guilty verdict of an impeachment trial.

Section 3 All of the punishments outlined shall be applied to individual members only. If multiple members are to be punished for the same offense(s), each member must have their own proceedings before the National Board.

Section 4 In the case of an impeachment of an individual member of the National Board, the National Board may, by two thirds majority vote, remove the offending member(s) from the National Board following the procedure detailed below:

1. Any member can write a petition of impeachment to be submitted to the Vice President of Internal Relations, who must then create and head an Oversight Committee, who shall decide whether or not to move forward with impeachment charges.
2. The Vice President of Internal Relations shall, immediately upon impeachment, send written notification of the impeachment to the member in question. This notification must also describe the charges and the process of impeachment.
3. The trial of impeachment must take place at the next National Board meeting that occurs following a mandatory seven day grace period, starting the day that the written notification is provided.
 - a. In this case, the Vice President of Internal Relations shall have 30 minutes time during the course of one meeting to present the case for removal from office to the National Board.
 - b. In this case, the Defendant shall have 30 minutes to defend themselves from the charges.
 - c. After both parties have given their statements, all Board members aside from the Vice President of Internal Relations and the Defendant shall have no more than 30 minutes of open discussion, in which questions may be asked to the Defendant.
 - d. Finally, all Board members aside from the Vice President of Internal Relations and the Defendant shall vote on whether or not the Defendant is guilty by a simple majority.
4. In the event that the Vice President of Internal Relations is the member being charged, the Vice President of Membership shall be responsible for all above points.

Section 5 In the case of the recommendation of suspension of an individual member of the National Board after the impeachment process has been completed, the National

Board may, by two thirds majority vote, suspend the offending member(s) from the National Board, for a time not to exceed a singular 2 year election cycle.

1. The Vice President of Internal Relations shall, immediately upon recommendation of suspension, send written notification of it to the member in question.

Section 6 All voting in all cases of impeachment and/or suspension shall be done by secret ballot.

Article X - The Amendment Process

Section 1 If the National Board sees fit, it may, by two thirds vote, amend this Constitution in any manner it desires.

1. The amendment(s) must be proposed in writing and must be dated, and a copy must be given to each member.
2. Any member of the National Board may propose an amendment to this Constitution by submitting, in writing, such a proposal to the President, who shall then convene the Constitution Committee to consider the proposed amendment.

Section 2 The sorority as a whole may propose an amendment to this Constitution, provided that a petition with at least 10 alumna and 10 active member signatures from any number of chapter/charters is submitted to the President, who shall then convene the Constitution Committee to consider the proposed amendment.

1. The amendment(s) must be proposed in writing and must be dated, and a copy must be given to each member.

Section 3 The National Board may, by a three fourths majority vote, adopt a new constitution to replace this Constitution.

1. The new constitution must be proposed in writing at any meeting of the National Board, must be dated, and a copy must be given to each member.

Article XI - Dissolution

Section 1 In the event of the dissolution of Sigma Iota Sigma, Inc., remaining assets after the satisfaction of all obligations of the Internal Revenue Service Code 501(c)(3), registered in New York State, or amendments thereof shall be donated to a charity of the National Board's choice.